

BAY AREA RURAL TRANSIT OFFICIAL BART COMMISSION MINUTES

September 12, 2019

Location: BART Office Center, Ashland, WI
Excused:
Absent: Berlin
Alternate
Guests:
BART Employees Pat Daoust
Presiding: Doersch

<u>Roll Call</u>	
Benton	X
Berlin	
Doersch	X
Eades	X
Niemes	X
Oswald	X
Pufall	X

Call to Order: 3:00 PM Present: Benton, Doersch, Eades, Niemes, Oswald, and Pufall

Approval of agenda: **M** Eades **2** Pufall Approved unanimously Motion Carries

Approval of Minutes:
July 18, 2019 **M** Pufall **2** Niemes Approved unanimously Motion Carries

Public Comments: None

Managers' Report:

Staffing: Daoust stated BART has hired a Part-Time Dispatcher, Andrew Traaholt. Discussion followed.

Audit: Daoust stated the 2018 Single Audit being conducted by Clifford, Larson and Allen is currently underway. Discussion followed.

Summer Youth Ride: Daoust stated the system wide summer free youth rides brought a 158% increase in youth riders compared to 2018. Daoust proposes doing a similar youth ride promotion for the summer of 2020 with a \$20 fare for youth riders to ride all summer. Discussion followed.

Prentice Route: Daoust stated interest in the Prentice route is increasing. Discussion followed.

Iron County: Daoust stated Iron County wants transportation service, with a possible route to Ashland and to Minocqua. Discussion followed.

Electric Bus: Daoust discussed the breakout meeting held with WisDOT and gave a timeline for ordering electric buses in the 2nd quarter of 2020. Discussion followed.

Bus Procurement: Daoust stated BART has received one medium bus and will be picking up a second bus in Milwaukee next week. Large bus bids are due 9/26/2019. Discussion followed.

Budget Preview: Daoust proposed an expense total of \$1,588,000.00 for 2020. Discussion followed.

Wage Increase Preview: Daoust proposed an increase of 2% across all employees with the exception of Esberner due to the steady increase in his workload. Pufall asked about the wages for drivers in Price County. Discussion followed.

Bayfield County TCC: Daoust stated Bayfield County will be creating a transit commission and he will be apart of the TCC once it is created. Discussion followed.

Projects needing attention:

Finances:

Ridership Report & Graph 2019: Daoust went over report. Any questions contact Daoust

P & L 2019 Actual vs Prev year: Daoust went over report. Any questions contact Daoust

P & L 2019 Actual vs Budget: Daoust went over report. Any questions contact Daoust

2019 Balance Sheet vs Prev Year: Daoust went over report. Any questions contact Daoust

Bank Statement: Daoust went over report. Any questions contact Daoust

M – Accept and place financial reports on file: Eades **2** Pufall Approved unanimously Motion Carries

Misc. Items: None

Reports, Comments, Questions: Daoust stated the annual WIPTA State Conference is next week. Daoust will also be trained to become a Drug/Alcohol Test provider and trainer in October. Doersch questioned why BART buses are being seen in Sanborn, Daoust stated Northland College and the SPARK after school program uses BART for field trips which is why buses will be in non-serviced areas.

Adjournment

Next Regular BART Meeting: October 17th, 2019 at 3:00PM

End: 3:31 PM