

BAY AREA RURAL TRANSIT

OFFICIAL BART COMMISSION MINUTES

May 16 2019

<u>Roll Call</u>	
Benton	X
Berlin	
Doersch	X
Eades	
Hambuch	
Niemes	X
Oswald	X
Pufall	X

Location: BART Office Center, Ashland, WI

Excused:

Absent: Berlin, Eades, Hambuch

Alternate

Guests:

BART Employees Pat Daoust

Presiding: Doersch

Call to Order: 3:00 PM Present: Benton, Doersch, Niemes, Pufall and Oswald

Approval of agenda: **M** Pufall **2** Benton Approved unanimously Motion Carries

Approval of Minutes:

February 21, 2019

M Pufall

2 Oswald

Approved unanimously

Motion Carries

Public Comments: None

Managers' Report:

Staffing: Daoust stated BART will be hiring a Part-Time Driver to be fully staffed moving forward. Discussion followed.

Electric Buses: Daoust provided an update on the progress of the Electric Buses, still waiting to be awarded in order to move forward. Discussion followed.

Bus Procurement: Daoust stated he is in the process of procuring small buses instead of using Mini Buses. The small buses would be 14 Passengers with 4 Wheelchairs securement spots Discussion followed.

Single Audit: Daoust stated Single Audit cost estimates are from \$7,500 to \$10,000. BART still needs a single audit for 2018 which Daoust is waiting on procedures to continue. Oswald requests the single audit report be provided to Board Members. Discussion Followed.

Projects needing attention:

Financial Policy: Doersch questioned the collection of monies section. Explanation provided by Daoust, nor further discussion.

M - Motion to approve Financial Policy: Benton **2** Pufall Approved unanimously Motion Carries

Finances:

Ridership Report & Graph 2019: Daoust went over report. Any questions contact Daoust

P & L 2019 Actual vs Prev year: Daoust went over report. Any questions contact Daoust

P & L 2019 Actual vs Budget: Daoust went over report. Any questions contact Daoust

2019 Balance Sheet vs Prev Year: Daoust went over report. Any questions contact Daoust

M – Accept and place financial reports on file: Oswald **2** Pufall Approved unanimously Motion Carries

Misc. Items: Daoust stated a Flag Pole will be put up North East lawn at the Thomas L. Waby Transit Center

Reports, Comments, Questions: Daoust is looking into adding recorded dispatch lines to help ensure customer service quality, consistency, and assist in resolving customer complaints. Daoust provided update on Nelson dispatch training and bus funding for Electric Buses. Discussion followed.

Adjournment

M- Motion made by Pufall to adjourn at 3:48 PM **2** Benton Approved unanimously Motion Carries

Next Regular BART Meeting: July 18, 2019 at 3:00PM

End: 3:51 PM