

BAY AREA RURAL TRANSIT

OFFICIAL BART COMMISSION MINUTES

February 21st 2019

Location: BART Office Center, Ashland, WI
Excused:
Absent: Benton, Berlin, Hambuch
Alternate
Guests:
BART Employees Pat Daoust, Russell Willoughby, Shari Nutt
Presiding: Doersch

<u>Roll Call</u>	
Benton	
Berlin	
Doersch	X
Eades	X
Hambuch	
Oswald	X
Pufall	X

Call to Order: 3:00 PM Present: Pufall, Eades, Doersch, and Oswald

Approval of agenda: M Pufall 2 Oswald Approved unanimously Motion Carries

Approval of Minutes:
December 20, 2018 M Pufall 2 Oswald Approved unanimously Motion Carries

Public Comments: None

Managers' Report:

Staffing: Daoust introduced Shari Nutt as the new Mobility Manager and Russell Willoughby as the new Mechanic / Maintenance person. A part-time dispatcher, Brittany Nelson, has been hired. Daoust stated a Park Falls driver position has opened up and advertisements have been placed to fill this position, overtime may be used to fill these shifts until then. Discussion followed.

Electric Buses: Daoust provided costs and savings estimates for the electric buses. Daoust stated BART is still waiting for a response from WisDOT on grants. Discussion followed.

Building / Grounds: Daoust explained that a water pipe burst in the unheated storage causing a fire pull station to be replaced. While the pull station was being replaced the annual fire inspection was completed. Daoust stated the concrete pillar for the Thomas L. Waby memorial plaque is complete. Discussion followed.

Electronic Fareboxes: Daoust stated six buses have been fitted with the new electronic fareboxes and they are in operation. Daoust explains the new fareboxes are more compliant and will also provide change cards which can be used later. Discussion followed.

Audit 2014 - 2016: Daoust stated the audit has been completed and \$53,729.00 will be refunded to BART. Discussion Followed.

Projects needing attention:

Safety Management Plan: Daoust provided the safety management plan written by WisDOT.

M - Motion to approve Safety Management plan: Eades 2 Pufall Approved unanimously. Motion Carries

Finances:

Ridership Report & Graph 2018: Daoust went over report. Any questions contact Daoust

P & L 2018 actual vs Prev year: Daoust went over report. Any questions contact Daoust

P & L 2018 Actual vs Budget: Daoust went over report. Any questions contact Daoust

M – Accept and place financial reports on file: Oswald 2 Pufall Approved unanimously Motion Carries

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P & L 2018 actual vs Prev year: Daoust went over report. Any questions contact Daoust

P & L 2018 Actual vs Budget: Daoust went over report. Any questions contact Daoust

2018 Balance Sheet vs Prev Year: Daoust went over report. Any questions contact Daoust

M – Accept and place financial reports on file: Eades **2** Oswald Approved unanimously Motion Carries

Misc. Items: None

Reports, Comments, Questions: Daoust provided an update on Esberner's training. Discussion followed.

Adjournment

M- Motion made by Oswaldl to adjourn at 4:07 PM **2** Pufall Approved unanimously Motion Carries

Next Regular BART Meeting: March 21st @ 3:00PM

End: 3:50 PM