

# BAY AREA RURAL TRANSIT OFFICIAL BART COMMISSION MINUTES

December 19, 2019

<u>Roll Call</u>	
Benton	
Berlin	X
Doersch	X
Eades	
Lawyer	X
Niemes	X
Oswald	X
Pufall	X

**Location:** BART Office Center, Ashland, WI

**Excused:**

**Absent:** Benton, Eades

**Alternate**

**Guests:**

**BART Employees** Pat Daoust

**Presiding:** Doersch

**Call to Order:** 3:05 PM Present: Berlin, Doersch, Lawyer, Niemes, Oswald, and Pufall

**Approval of agenda:**                    M Pufall                    2 Niemes                    Approved unanimously                    Motion Carries

**Approval of Minutes:**  
November 21, 2019                    M Pufall                    2 Lawyer                    Approved unanimously                    Motion Carries

**Public Comments:** None

**Presentations:** Presentation of 2018 Financial Audit provided by April of CliftonLarsonAllen LLP. April discussed material weaknesses, internal control, and limited disbursement of duties. Discussion followed; any questions contact Daoust.

**2018 Audit**                    M Niemis                    2 Berlin                    Approved unanimously                    Motion Carries

**Managers' Report:**

**Staffing:** Daoust stated BART hired a PT Driver/Dispatcher. Maintenance Supervisor Ad is still running with few applications received. Current Mechanic review closed session requested for next meeting; discussion followed.

**Advertising:** Daoust showed the BART commercial that ran on KBJR out of Duluth.

**Expansion:** Daoust stated that Red Cliff Transit plans to expand to 2 buses running 13 hours per day during the week. Iron County expansion has been approved and Daoust is working to set what day of the week it will run. Price County expansion has been approved and is in plans to move forward immediately. Discussion followed.

**Bayfield County 2018:** Daoust stated he spoke with Carrie Linder about discussing the 2018 transportation questionnaire with the BART Board, review of the data found by the questionnaire was discussed.

**Projects needing attention:**

**Snowplow:** BART's snowplow is broken and will need to be purchased under a grant in 2020.

**Finances:**

**Ridership Report & Graph 2019:** Daoust went over report. Any questions contact Daoust

**P & L 2019 Actual vs Prev year:** Daoust went over report. Any questions contact Daoust

**P & L 2019 Actual vs Budget:** Daoust went over report. Any questions contact Daoust

**2019 Balance Sheet vs Prev Year:** Daoust went over report. Any questions contact Daoust

**Bank Statement:** Daoust went over report. Any questions contact Daoust

M – Accept and place financial reports on file: Oswald                    2 Pufall                    Approved unanimously                    Motion Carries

**Misc. Items:** None

**Reports, Comments, Questions:** Daoust stated the FTA is making large changes to Drug/Alcohol Policy. Bayfield County has a new K9 Unit

**Adjournment**

Next Regular BART Meeting: January 16<sup>th</sup>, 2020 at 3:00PM

End: 4:19 PM